



## INVITATION FOR BIDS

# PROCUREMENT OF MOTOR VEHICLES

Procurement Reference Number: MUBAS/MVs/01/25

Date of Issue: 9<sup>th</sup> January 2025

1. Malawi University of Business and Applied Sciences (MUBAS) has secured funding from the Government of Malawi intends to use the funds for supply and delivery of motor vehicles as follows:

Lot No.	Description	Quantity	Delivery Period
1.	4X4 Double Cab Vehicles with Canopies	7	6 Weeks

2. MUBAS now invites sealed bids from eligible bidders to submit bids for the motor vehicles.
3. Bidding will be conducted in accordance with open tender procedures contained in the Public Procurement and Disposal of Assets Act No. 27, 2017 and its subsidiary legislation and is open to all eligible bidders.
4. Interested bidders may obtain further information and inspect bidding documents at the following address during working days from 8.00am to 4.00pm: **The Secretary, Internal Procurement and Disposal Committee, MUBAS, Private Bag 303, Chichiri, Blantyre 3, Phone: 01 870 411.**
5. A complete set of bidding documents in English may be purchased from the MUBAS Cashier's office in the Finance Department upon payment of a non-refundable fee of **MK10, 000.00**. Bidders should then collect their copies of bidding documents from the Procurement and Disposal Department after presenting a receipt as proof for payment.

The method of payment shall be Bank Deposit using the following bank details:

**Account Name** : **Poly Main**  
**Account Number** : **737356**  
**Bank** : **National Bank, Chichiri Branch**

6. Sealed bids clearly marked “**Supply and Delivery of Motor Vehicles 2025**” must be deposited in the tender box at the MUBAS Porters Lodge to the address below. This should be before or at **9.00am** Malawian time on **7<sup>th</sup> February 2025** and this shall also mark the opening time for bids where bidders or their appointed representatives shall be free to attend. Late bids shall be rejected.

**The Chairperson**  
**Internal Procurement and Disposal Committee**  
**Malawi University of Business and Applied Sciences (MUBAS)**  
**Private Bag 303**  
**Chichiri**  
**Blantyre 3**